



# Catering Concepts

## Employment Application

**Catering Concepts offers full and part time employment. As one of Tidewater's premier caterers and event planners, we are always looking for the best people to help us create the memory of a lifetime for our clients.**

Personal Information						
<u>Position Applying for:</u>	<u>First Name:</u>	<u>Middle Initial:</u>	<u>Last Name:</u>	<u>Social Security No:</u>		
<u>Address:</u>	<u>City:</u>	<u>State:</u>	<u>Zip Code:</u>	<u>Shirt Size:</u>		
<u>Email Address:</u>	<u>Home Phone:</u>	<u>Cell Phone:</u>		<u>Referred by:</u>		
Emergency Contact Information						
<u>Name</u>	<u>Contact Number(s)</u>				<u>Relationship to yourself</u>	
Education History						
<u>High school</u>	<u>Last Year Attended</u>				<u>Interests</u>	
	9	10	11	12		
<u>College or trade school</u>	<u>Years Attended</u>				<u>Subjects Studied</u>	
	1	2	3	4		
Please indicate what time you are available to work						
Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Former Employers (most current first)						
<u>Date month/year</u>	<u>Name and Address of employer</u>	<u>Salary</u>	<u>Position</u>	<u>Reason for Leaving</u>		
<u>From:</u>						
<u>To:</u>						
<u>From:</u>						
<u>To:</u>						
<u>From:</u>						
<u>To:</u>						

References			
Name	Years Acquainted	Contact Number and Email Address	
If hired, can you show proof of Legal Authorization to work in the United States?			yes    no
Are you at least 16 years of age?			yes    no
Have you been convicted of a felony? (Conviction will not necessarily disqualify you from employment) If yes, please explain:			yes    no

*Catering Concepts is a drug and alcohol free workplace.*

The above information is requested to help us make the best possible placement of employees within our company. Please complete all portions of this application pertaining to you. Catering Concepts Inc. in accordance with state and federal laws does not discriminate on the basis of age, race, color, sex, national origin, mental or physical disability, veteran status, citizenship or any other characteristic protected by law. Please do not list any information that would identify any of such protected characteristics.

I certify that all statements made during the hiring process are true, complete and accurate. I understand that misrepresentation or omission of facts pertaining to my being hired is cause for immediate termination if employed. This application authorizes Catering Concepts to contact my school, current and former employers, or other references for the purpose of verifying information. By applying for a job, I agree to hold any and all of my reference sources harmless and free of any liability for releasing such information.

\_\_\_\_\_  
Signature of Applicant

Date: \_\_\_\_\_

FOR OFFICE USE ONLY			
<u>HIRE DATE</u>	<u>POSITION</u>	<u>WAGE</u>	<u>INTERVIEWER INITIALS</u>
<u>COMMENTS</u>			

